



SHAPE

summer day camps

Dear Parents:

Summer is upon us, and the S.H.A.P.E. summer camps are ready to begin. We are so excited to have you and your family participate with us this summer.

Here are a few key points you will want to know as parents:

Program Times: S.H.A.P.E. Summer Camps program time is 9:00 a.m. – 4:00 p.m. Monday through Friday. Your regular tuition includes all programming during those hours, however please remember to pack a lunch every day for your children. Although it is not required, for the sake of consistency, we ask that **ALL STUDENTS ARRIVE TO CAMP PRIOR TO 9:00 A.M.** You may drop your children off as early as 8:30 a.m. without a payment penalty. Children after 9:00 a.m. will be permitted, but will be interrupting the opening ceremonies. If you need to drop students off after 9:00 a.m. please feel free to, but communicate with our site director so we can plan accordingly.

Sign in/out: The sign in/out book is located on the registration table at the front entrance of the camp. There will be a staff member there to assist you, and to review your identification. **PLEASE BE PREPARED TO SHOW ID.** You will need to sign your child in each morning as we cannot allow you to just drop them off. Allow for a few extra minutes in the morning as there may be a small line. In the afternoon, only people listed on the registration form will be allowed to check your children out, and once again identification will be needed.

Discipline: Although we do not anticipate any major discipline issues, here is our policy on discipline.

- Any major disrespect to teachers, students, or property will be an automatic dismissal from camp for the day, and may require future disciplinary actions. Damage to property may result in the family being charged for repairs.
- Any minor issues will be disciplined using the time out or sit out method for the first offense. Second offense in the same day will result in a privilege taken away, and a note home to parent. Third offenses will be an automatic dismissal from camp for the day, and may require future disciplinary actions. Parents will be notified in this occurrence, and will be asked to come pick their children up immediately.
- Our teachers have an open communication policy. Please feel free to respectfully communicate with them regarding your children. We are here to augment your children's learning, and with a partnership with parents this is easily obtainable.

Please do not bring:

Anything of major value, as S.H.A.P.E. Education is not responsible for any lost or stolen items. (Any video games, or electronic items brought to camp will be asked to be checked in with the site director, and only distributed during club house, or free time.)

No weapons (including water guns) of any sort, tobacco, alcohol, or any other product will be permitted on campus. This also means there is **NO SMOKING** on campus for parents.

Dress/Attire:

Shorts and Tee Shirts (No Skirts)

Closed Toe Athletic Shoes (No Open Toe Shoes, including sandals) **STUDENTS WILL NOT BE PERMITTED TO CAMP WITH OPEN TOE SHOES!!!**

Hat

Payment:

All payments are due on Friday for the following week. Because this is a non-profit camp, all monies collected are used to pay staff, purchase materials, pay rent, etc. therefore, it is important to stay current with payment. **THERE WILL BE A \$10 LATE FEE** for those who do not pay, or do not work out a payment plan with the site director by Friday. We ask that you pay by check, and makes checks payable to SHAPE Education.

SHAPING KIDS
INSIDE AND OUT





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Pencil Box:

In order to help keep the cost down on the camp, we are asking all children to come prepared with a pencil box with school supplies and a jump rope.

Here is what we are suggesting:

- #2 Pencil
- Eraser
- Small Pencil Sharpener
- Crayons
- Safety Scissors
- Glue Stick
- Ruler
- Jump Rope

Field Trips:

There will be no field trips at SHAPE Camps... "Our Camps Are Too Fun For Field Trips."

Food:

We will provide a healthy snack at 10:00 a.m., and provide a snack bar at 2:00 p.m. Children may bring their afternoon snack, or purchase one at the snack bar. Lunches are not provided, so please pack a sack lunch or have food delivered to the site daily. Students without a lunch will be served pizza, and parents will be charged.

Medical Issues/Medicine:

All S.H.A.P.E. coaches are CPR/First Aid certified and will assist CPR when needed, and will treat minor injuries. Any major or life-threatening injuries 911 will be called for assistance. We will notify parents immediately of any major injury.

All medicine must be checked in with the site director and administered by a S.H.A.P.E. staff member.

Holidays:

There will be no camp on Monday, July 4th

Camp Contact Information

In case of emergency, you may call the emergency number listed on the registration table.

SUMMER CAMP REGISTRATION CONFIRMATION:

Student's Name: _____

Please bring the following money on the first day of camp: _____

Please pay the following amount every Friday: _____

Thank you for allowing S.H.A.P.E. Education to positively impact your children through our S.H.A.P.E. Summer Camp Program.

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